Costco GMP Apparel, Hometextile & Soft Toys Factory Assessment

Version No.: 21 10-Feb-26

Audit Details

Costco Audit Request #	202602-NFGMP-04355		
Audit Type	**Annual Audit**		
Audit Report #	9014469	Auditor Name (First/Last)	Mohammad Shoaeb Hasan
Audit Start Date and End Date	8th & 9th March 2026	Total Number of Hours Spent Onsite	16
Follow-up Audit 1	**Not Applicable**		
Factory Name (As seen On Business License)	**Newage Apparels Limited**		
Address	Holding: 06/66/1, Road-11, Block-L, Ward-06, Nischintopur, Purbo Narashinghapur, Ashulia, Savar, Dhaka.		
City (Mandatory)	Savar	State/Province (Mandatory)	Dhaka
Country (Mandatory)	Bangladesh		
Postcode (Mandatory)	1341		
Telephone #	8809610639243		
E-mail	towfiq@newage-group.com, sadia.amin@newage-group.com		
Supplier Name	JACHS NY LLC		

Key Personnel

Name(First/Last)	Job Title	E-mail ID
Jewel Ahmad	GM (HR & Sustainability)	jewel@newage-group.com
Khorshed Alam	Quality Manager	qm.knit@newage-group.com
Mostafizar Rahman	Factory Manager (Production)	mostafizar@newage-group.com
Depangkar roy	DGM (Safety And Security)	deepangkar@newage-group.com
Engr. Mahafizul Hassan	DGM (Engineering)	engr.hassan@newage-group.com

Note: provide up to 5 key personnel only

Sub-contractor Information

Processes	Factory Name	Factory Address
Knitting,	*Newage Textile Limited*	*Gorai, Momin Nagar, Mirzapur, Tangail, Bangladesh*
Dyeing	*Newage Textile Limited*	*Gorai, Momin Nagar, Mirzapur, Tangail, Bangladesh*
AOP (All Over Printing)	*Newage Textile Limited (Jimmay)*	*Gorai, Momin Nagar, Mirzapur, Tangail, Bangladesh*
Washing	*Newage Textile Limited*	*Gorai, Momin Nagar, Mirzapur, Tangail, Bangladesh*

Company Profile

Factory established in year:	1995
Main manufacturing processes:	Cutting-Sewing-Printing- Embroidery-Finishing-Packing
Does the factory utilize an outside/final packaging facility?	No
Product category	All types of Knit and Woven items

Costco GMP Apparel, Hometextile & Soft Toys Factory Assessment	
Factory area / dimensions (Unit of measure required, e.g. square feet, square meters)	Total land area: 303,284 square meters, Total production floor: 22,127 square meters and Total warehouse area : 6,334 square meters
Number of Buildings	09 Buildings & 2 sheds
Total number of employees	3,850
Monthly Production capacity	2.45 million.
International certification	WRAP, amfoir BSCI, GRS, RCS, GOTS, OCS
Peak season	Round the year same.
Major market	U.S., E.U. and Asia
Major customer	H&M -25%, Kontoor-25%, Primark-20%, Others -30% etc.
Remarks (if any): In the same premises there are another 02-sister concern facility named Newage Garments Ltd and Keilock Newage BD Ltd except audited facility. with individual business license and employees. The cutting section (Woven), Fabric, accessories and finished goods area are combinedly used by three facilities. Note that, they only share the physical space and no employees.	

AUDIT RESULT SUMMARY

Newage Apparels Limited

Annual Audit			
Report #	9014469	Audit Start Date and End Date	8th & 9th March 2026
Auditor Name	Mohammad Shoaeb Hasan	Total Number of Hours Spent Onsite	16
	Section Name	**Section Score**	**Section Rating**
Section 1	Management Commitment & Continual Improvement	92%	Yellow
Section 2	Risk Management	100%	Green
Section 3	Quality Management System	87%	Yellow
Section 4	Site and Facility Management	87%	Orange
Section 5	Product Control	94%	Yellow
Section 6	Product Testing	88%	Yellow
Section 7	Process Control	97%	Orange
Section 8	Personnel Training	100%	Green

Overall Score	Overall Rating
93.33%	**Orange**

Factory Name **Newage Apparels Limited**		Audit Date th & 9th March 202	Report # 9014469
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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
1	**Management Commitment & Continual Improvement**		
1.1	**Does the factory establish a quality policy stating the factory's intentions to meet its obligations to manufacture quality, safe and legal productions as well as its responsibility to the customer?**	Full Compliance	Factory has quality policy and it has included their intention to produce quality, safe & legal product.
1.2	**Is the quality policy communicated throughout the factory, and regularly reviewed?**	Full Compliance	Factory has posted all the policy in their policy board and arrange a training on quality policy regularly.
1.3	**Did management develop and implement a management system to achieve their goals for product quality, safety and customer requirements?**	Full Compliance	The facility has quality manual which is last updated on 17th February, 2026. Factory conducts management review meeting properly. Top management formulates and approves a set of guidelines or manual for day-to-day operations covering all production and non-production processes that impact their goals for product quality, safety and customer requirements.
1.4	**Does the factory review the effectiveness of management systems (e.g. QMS) at defined intervals (minimum once per year)?**	Full Compliance	Facility conducts regular management review meeting. Last management review meeting was held on 1st January, 2026.
1.5	**Is there documented evidence that demonstrates management commitment to improve any significant area of findings identified during any previous audit conducted?**	Full Compliance	Positive management attitude was noted to improve the findings identified during internal and external audits.
1.6	**Does the factory track its key performance indicators (KPI) for on-time delivery, outgoing quality, complaint rate, etc.?**	Deviation	The factory has KPI analysis except for customer complaints

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2	**Risk Management System**		
2.1	**Legislative and Safety Requirements**		
2.1.1	**Is the factory aware of relevant legislation, mandatory standards and industry/customer codes of practice applicable to the product in the countries of intended sale?** **And does the factory have a process in place for ensuring it is kept informed of changes to applicable legislations, standards and codes of practice?**	Full Compliance	Factory have sufficient knowledge of applicable legislation, mandatory standards and industry/customer codes of practice related to products. They maintain the updated copies of these standards.
2.1.2	**Does the factory have a means of validating information impacting product safety, quality and legality, where such information is provided by the customer or related party?**	Full Compliance	Factory maintains master file containing all the requirements of products for each style of the product for each buyer.
2.2	**Risk Assessment**		
2.2.1	**Does the factory establish a Product Risk Assessment for each product or a group of similar products, e.g., FMEA?** **Note: If factory does not do product design, this clause should be marked N/A.**	Not Applicable	The facility does not do product design.
2.2.2	**Where manufacturing sites have no responsibility for product design, is the factory provided with a validated copy of the product risk assessment?** **Note: If factory produces ONLY self designed products, then this clause should be marked N/A.**	Full Compliance	The facility conducted product risk assessment as per product safety and legality and the facility is responsible for sample development
2.2.3	**Does the product risk assessment address the following aspects which have an effect on product safety and legality?**		
2.2.3.1	**User types (e.g., new born, young children, vulnerable people i.e., elderly, disabilities)**	Full Compliance	The facility conducted product risk assessment including user type.
2.2.3.2	**Product use (e.g., behavior, durability, user awareness, information and advice)**	Full Compliance	The facility conducted product risk assessment including product use.
2.2.4	**Does the product risk assessment determine the following?**		

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2.2.4.1	**Possible Hazard/Risk Identification (e.g. Chemical, Physical, Regulatory)**	Full Compliance	The facility conducted product risk assessment including possible hazard.
2.2.4.2	**Risk level for each identified hazard/risk (e.g. Severe, High, Moderate, Slight)**	Full Compliance	The facility conducted product risk assessment including risk level.
2.2.4.3	**Does the risk assessment indicate, for each risk, the probability or likelihood and the severity and potential consequences of the effects on consumer safety?** **For those items identified as "not acceptable" does the factory define the action plan to have the item improved to be "acceptable?"**	Full Compliance	The facility conducted product risk assessment including acceptable criteria.
2.2.5	**Does the factory conduct a Process Risk Assessment of hazards potentially introduced throughout the production processes, including packaging and storage processes?**	Full Compliance	The facility conduct process risk assessment covering manufacturing parameters, Conditions of equipment, materials and chemicals and equipment used, calibration of equipment, foreign body contamination, microbiological contamination, PPE, potential risk identification, Corrective action where a CCP is out of control etc.
2.2.6	**Does the process risk assessment take the following into account?**		
2.2.6.1	**Manufacturing parameters such as pressure, time, temperature**	Full Compliance	Manufacturing parameters were found in the process risk assessment.
2.2.6.2	**Conditions of equipment, molds, dies, machinery**	Full Compliance	Conditions of equipment were included in the process risk assessment.
2.2.6.3	**Chemicals / materials used for equipment (e.g. lubricating oils and paints)**	Full Compliance	Chemicals / materials used for equipment were found in the process risk assessment.
2.2.6.4	**Calibration of equipment**	Full Compliance	Calibration of equipment was found in the process risk assessment.
2.2.6.5	**Policies on foreign body contamination (e.g. needles, metal, glass and brittle plastics)**	Full Compliance	Policies on foreign body contamination was found in the process risk assessment
2.2.6.6	**Policies on microbiological contamination (e.g. hygiene of toilet & canteen, pest control)**	Full Compliance	Microbiological contamination risks were included in the facility’s process risk assessment.

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2.2.6.7	Personal protective equipment (including specific clothing and footwear)	Full Compliance	Required PPE has identified in the process risk assessment.
2.2.7	Does the process risk assessment identify the following?		
2.2.7.1	A list of potential risk or hazards in the production process	Full Compliance	Production process risk and hazards are included in the risk assessment.
2.2.7.2	Control points to manage the identified risk to acceptable level	Full Compliance	Control points were found in the process risk assessment.
2.2.7.3	Accept / reject limits defined for each control point	Full Compliance	Accept / reject limits were found in the process risk assessment.
2.2.7.4	Corrective action to be taken where a CP or CCP is out of control	Full Compliance	Corrective action has been defined where a CCP is out of control in the process risk assessment.
2.2.7.5	Responsibility of Control Points	Full Compliance	Responsibility of control Points were found in the process risk assessment.
2.2.7.6	Records of monitoring & reviews	Full Compliance	Records of monitoring & reviews of risk were found in the process risk assessment.
2.3	Verification of Risk Assessment		
2.3.1	Is the verification of risk assessment carried out prior to production?	Full Compliance	Risk assessment carried out prior to production.
2.3.2	Is the risk assessment carried out by competent personnel (internal or external)?	Full Compliance	Competent personnel was responsible to assess risk assessment and review all the requirements.
2.3.3	Is the risk assessment regularly reviewed, at least annually or when changes made to product design and materials and/or key manufacturing processes?	Full Compliance	Risk assessments are reviewed yearly and whenever it is required to review for the product or process change.
2.3.4	Does the factory implement risk management systems based on a systematic risk assessment system to assure product safety legality and quality?	Full Compliance	Facility implement risk management system based on systematic risk assessment system to assure product safety legality and quality.
3	MANAGEMENT SYSTEM		
3.1	Documented Quality System		

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
3.1.1	**Does factory have a documented quality system approved by top management, outlining the criteria and methods used to meet system requirements?**	Full Compliance	The facility has a quality system approved by top management.
3.1.2	**Does the quality system include detailed procedures, instructions, and reference documents covering all manufacturing processes?**	Full Compliance	The quality management system contains procedures, work-instructions, inspection plans, reference documents, applicable forms or templates. The QMS manual covers operations in all production, testing and storage areas.
3.2	**Organizational Structure, Responsibility and Authority**		
3.2.1	**Does factory define and communicate the levels of responsibility and accountability for staff involved with product safety, legality, and quality?**	Full Compliance	Organizational chart has been approved by top management and their responsibility has been clearly defined in individual job description.
3.2.2	**Are there appropriate arrangements in place, to cover for the absence of key staff?**	Full Compliance	Factory have ensured proper backup for absence of their key staff.
3.3	**Customer Focus**		
3.3.1	**Is there a process in place to communicate customer's needs and expectations to all relevant employees?**	Full Compliance	Factory has a procedure to communicate customers' needs and expectations to all relevant employees.
3.3.2	**Are performance indicators (KPI's) relating to customer satisfaction established?**	Deviation	Factory has set performance indicators to customer satisfaction survey but did not conduct customer satisfaction survey for some of their customers.
3.3.3	**Does factory establish a procedure or policy to safeguard customer property including software and intellectual property?**	Full Compliance	Factory have customer property safeguard procedure.
3.4	**Specifications**		

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3.4.1	**Do specifications or codes of practice exist for raw materials (including packaging), intermediate/semi processed products (where appropriate), and finished products?**	Full Compliance	All specifications were found OK.
3.4.2	**Are specifications adequate, accurate, and ensure compliance with relevant safety, legislative and customer requirements?**	Full Compliance	Adequate & accurate specifications are ensured to compliance with relevant safety, legislative and customer requirements.
3.4.3	**Are any changes in product specifications formally reviewed and approved internally, then agreed with customers, and finally communicated to relevant departments?**	Full Compliance	Merchandising team responsible to communicate with customers regarding any changes and they forward the conversation to all relevant team members.
3.5	**Purchasing, Supplier and Sub-Contractor Approval and Performance Monitoring**		
3.5.1	**Are there procedures for approval and an on-going monitoring program for sub-contractors and suppliers of all raw materials, packaging, and utilities?** **Does factory use the results of the approval process to determine acceptable/non acceptable sources?**	Full Compliance	Factory have evaluation procedure for their suppliers.
3.5.2	**Do these procedures include clear criteria for assessment as well as standards of performance required? (Assessment may take the form of monitoring performance through in-house checks, certificates of analysis or extend to supplier or sub-contractor inspection, as appropriate. Assessment may include evaluation of systems, product safety information and legislative requirements.)**	Full Compliance	Factory have evaluation procedure for their suppliers.
3.5.3	**Does factory provide material specifications and compliance requirements to raw-material, trims and packaging materials suppliers when placing orders?**	Full Compliance	Details specification and compliance requirements are always communicated with supplier while placing orders.
3.6	**Identification & Traceability**		

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3.6.1	**Is there a documented procedure for identification and traceability system for all raw materials (including packaging), work in progress and finished products?**	Deviation	During audit, identification of 10% raw materials & semi-finished goods was found missing located at raw material store and finished goods store and production floor.
3.6.2	**Are raw materials (including packaging), work in progress, re-works and finished products identified to ensure traceability?**	Deviation	During audit, identification of 10% raw materials & semi-finished goods was found missing located at raw material store and finished goods store and production floor.
3.6.3	**Can factory identify, trace, and locate the finished products lots/batches from raw materials (based on random sampling)?**	Full Compliance	All sampled raw materials records are traceable to the corresponding final product lots/batches out-going records.
3.6.4	**Can factory identify, trace, and locate the raw materials used in customer products (based on random sampling)?**	Full Compliance	Factory could trace 100% raw materials into their final product.
3.6.5	**Is the system regularly tested, at least annually, to ensure traceability can be determined from raw material source to finished product and vice-versa?**	Full Compliance	Factory has conducted proper traceability test to ensure traceability from raw materials to finished products.
3.7	**Incident Management and Product Recall**		
3.7.1	**Does factory have an incident management procedure for incidents or emergencies that impact product quality, safety or legality?**	Full Compliance	Factory has detailed procedure for incident management.
3.7.2	**Is there a procedure to ensure that customers are notified immediately of any issue which has potentially resulted in an illegal or unsafe product being delivered or already delivered to the customer?**	Full Compliance	Details have been included in the customer communication policy.

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3.7.3	**Is there an effective, documented Product Recall procedure in place? Is the procedure appropriate, formalized and capable of being operated at any time and takes into account stock requisition, logistics, recovery, storage and disposal?**	Full Compliance	The factory has product recall procedure and responsibility has been defined in the procedure.
3.7.4	**Does factory conduct mock recall test to check effectiveness of Product Recall procedure at least once a year?**	Non Conformity	Factory does not conduct mock recall to ensure the effectiveness of the recall procedure.
3.8	**Complaint Handling**		
3.8.1	**Does factory have a system for the management of complaints?**	Full Compliance	Factory has a complain handling procedure.
3.8.2	**Do records indicate that complaints are thoroughly investigated and a complete and effective corrective action process is conducted to prevent reoccurrence?**	Full Compliance	Factory follows systematic root-cause investigation for customer complaints.
3.9	**Corrective and Preventive Action**		
3.9.1	**Does factory have a system for investigating the cause of significant non-conformity against operation procedures, which are critical to product safety, legality and quality?**	Full Compliance	Factory has a complain handling procedure
3.9.2	**Are there records indicating that the factory takes timely actions to eliminate the root cause of non-conformities against operation procedures in order to prevent re-occurrences?**	Full Compliance	Factory follows systematic root-cause investigation for customer complaints.
3.10	**Document Control**		
3.10.1	**Does the factory maintain a documented procedure for comment control of formulas, specifications, bill of materials (BOM), procedures and work instructions?**	Deviation	Factory could not control some of their internal documents by using document reference number, version number, issue date. However, they have document control policy & procedure.

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3.10.2	**Are controlled documents (both hard and soft copies) secured, and are access restricted?**	Full Compliance	Controlled documents are secured in the HR, Admin & Compliance Office.
3.10.3	**Are all relevant safety, legal, quality and complaint documents (e.g. QC, production, complaint, product safety records, equipment calibration, equipment verification, etc.) shall be legible and retained in good condition for the time specified by customers or the factory QMS whichever is longer?**	Full Compliance	Documentation retention/disposal procedure was established and implemented as per requirement. All relevant records and applicable documents are maintained in good condition in a location which is readily accessible.
3.10.4	**All documents in use are the correct version?**	Deviation	Factory could not control some of their internal documents by using document reference number, version number, issue date. However, they have document control policy & procedure.
3.10.5	**Any amendments to records are authorized?**	Full Compliance	Factory has authorized QMS team for any correction if needed. All corrections are approved by Quality team.
3.11	**Internal Audit**		
3.11.1	**Are internal audits on management systems (QMS, etc.) conducted at defined intervals (minimum once a year) based on a documented procedure describing the audit methodology?**	Full Compliance	Factory has internal audit policy, yearly internal audit schedule and also defined internal audit team. Last audit was conducted on 18th February, 2026.
3.11.2	**All corrective actions and follow-ups related to internal audits are satisfactorily completed?**	Non Conformity	Factory hasn’t conducted follow-up audit based on initial audit.
3.11.3	**Are internal audits carried out by competent personnel, who shall be independent of the area of operation being assessed?**	Full Compliance	Internal quality team have documentary evidence about their competency and they are competent to perform their work.
4	**Sites and Facilities Management**		
4.1	**Factory layout**		

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
4.1.1	**Is the building designed, constructed and maintained to minimize any potential for product contamination?**	Full Compliance	During audit factory layout was found in a proper manner.
4.1.2	**Does the placement of machinery and equipment allow an efficient product flow and minimize the risk of product contamination, loss of traceability and damage?**	Full Compliance	Machine line setup has been maintained to avoid any type of contamination.
4.2	**Production flow**		
4.2.1	**Is there a process flow diagram available identifying the CP (Control Points) and CCP (Critical Control Points)?**	Full Compliance	Process flow diagram were found available.`
4.2.2	**Do the premises allow sufficient working space and storage capacity to enable all operations to be carried out under safe and if necessary hygienic conditions, including areas such as raw material storage, component storage, production floor, packing or finishing area, finished product storage, etc.?**	Deviation	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.
4.3	**Segregation of products**		
4.3.1	**Is there effective segregation to minimize the risk of product cross-contamination taking into account the flow of product, nature of materials, equipment, personnel, waste, airflow, air quality, and utilities?**	Full Compliance	During plant tour no cross contamination was found between the products.
4.4	**Staff facilities**		
4.4.1	**Are staff facilities such as washrooms, canteens, and break areas designed and operated so as to minimize the risk of product contamination?**	Full Compliance	Staff facilities has been designed properly and approved by the government authority.
4.4.2	**Are workers prohibited from having food or drink or smoking at their work areas?**	Full Compliance	During audit prohibition of drinking & eating was found in the production area.

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4.4.3	**Where smoking is allowed under national law, are designated controlled smoking areas isolated from production areas to an extent that ensures smoke cannot reach the product?**	Not Applicable	Not applicable as smoking is not allowed as per national law.
4.4.4	**Where specific work wear is required, are designated changing facilities provided for all personnel such as staff, visitors, or contractors?**	Full Compliance	Designated changing facilities are available and are adequate in size and number based on staff quantity and nature of production areas as needed. However there is no special work wear requirement for the garment factory.
4.4.5	**Are suitable and sufficient hand-cleaning facilities provided at entrance and other appropriate points within production areas?**	Full Compliance	Sufficient hand cleaning point was found and facilities were in place.
4.4.6	**Is personal jewelry, and other similar items prohibited in the production areas to prevent product contamination?**	Full Compliance	Personal jewelry is prohibited in production area.
4.5	**Cleaning and hygiene practices(Where applicable) Note: Auditors should make a judgment if this sub-section is applicable based on nature of the products**		
4.5.1	**Are cleaning practices completed so as to minimize risk of contamination?**	Full Compliance	Factory has daily, weekly and monthly cleaning procedure and records are maintained.
4.5.2	**Are cleaning, pest control, and process-aid chemicals suitably identified and controlled to prevent the risk of product contamination?**	Full Compliance	Suitable cleaning chemicals, process aid chemicals and pesticides are identified to avoid any risk of contamination
4.5.3	**Where cleaning services are outsourced, do service providers have a signed contract which identifies the scope and frequency of the work and a logbook maintained as a record of work done?**	Not Applicable	Cleaning is done internally by internal cleaning team.
4.5.4	**Do documented cleaning procedures exist for the buildings, utilities, plant, and all equipment?**	Full Compliance	Factory has daily, weekly and monthly cleaning procedure and records are maintained.
4.5.5	**Do the documented cleaning procedures contain the following information: responsibility for cleaning, items or area to be cleaned, frequency of cleaning, method of cleaning, materials to be used, cleaning records and responsibility for verification?**	Full Compliance	Cleaning log is maintained mentioning chemicals used, responsible persons and verification records.
4.5.6	**Is internal cleaning and housekeeping carried out by trained personnel in accordance with documented procedures? Are records maintained?**	Full Compliance	Cleaners are regularly trained and supervised by competent personnel.

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4.6	**Pest control**		
4.6.1	**Has the factory identified and controlled the risk of pest infestation on the site(by factory internal or external third party), through operation of pest control procedures?**	Full Compliance	The facility has a pest control policy and procedure.
4.6.2	**Does the factory have a clearly defined contract with external contractors which reflect the activities of the site, or have trained staff who undertake this responsibility?**	Full Compliance	Factory has established a defined contract with their pest control service provider named 'R.B. Pest Control (BD)'.
4.6.3	**Are inspection records for pest control maintained and complete?**	Full Compliance	Factory has conducted pest control service regularly.
4.6.4	**Are pest control tools (e.g. bait stations, fly killing devices, phermone traps, etc.) robustly constructed, operational, and effective in eliminating the target pests?**	Non Conformity	During audit, bait stations were found missing in all the finishing and storage area and fly killing devices were missing in all the storage area.
4.6.5	**Are pest control tools (e.g. bait stations, fly killing devices, phermone traps, etc.) positioned to avoid potential contamination of materials and products?**	Non Conformity	During audit, bait stations were found missing in all the finishing and storage area and fly killing devices were missing in all the storage area.
4.7	**Lighting and ventilation**		
4.7.1	**Is there sufficient lighting in the factory, including the production floor, inspection areas, test areas, storage areas, maintenance areas, finishing and packing areas, etc?** **Production >=550 Lux** **Inspection >=750 Lux** **Warehouse/Storage and Loading >=150 Lux** **Carton Packing Area >=300 Lux**	Non Conformity	During audit lighting was found insufficient in the mention area like: Embroidery section inspection area 735 Lux (68.3 fc) instead of 750 Lux, Packing table area 473 Lux instead of 550 Lux, Fabric store area 45.6 Lux instead of 150 Lux, Accessories store area 52.9 Lux instead of 150 Lux.
4.7.2	**Is the ventilation and/or air conditioning adequate to maintain product safety, legality, and quality at the production floor, inspection areas, test areas, storage areas, maintenance areas, finishing and packing areas, etc?**	Full Compliance	Proper ventilation facilities were installed in every required areas.
4.8	**Contamination**		

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4.8.1	**Is storage and movement of goods (from receipt of raw materials to delivery of finished products) done with appropriate equipment's and practices, to eliminate any risk of product contamination and damage?**	Deviation	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.
4.8.2	**Has the factory undertaken the necessary steps to identify and prevent the risks of foreign body contamination as identified by risk assessment including any contamination potentially introduced by the packaging?**	Deviation	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished
4.8.3	**Are tools and other sharp objects used in production controlled - either tethered on the working station, or through a registry?**	Full Compliance	Sharp tools were found in proper manner.
4.8.4	**Where a metal or foreign body detector is required or specified by a customer, do documented procedures exist specifying its use, location, critical limits for detection, routine sensitivity check, maintenance, and recording of results?**	Full Compliance	The factory has 6 conveyor belt-type metal detector machines in the metal-free packing zone, and all products are passed through metal detection prior to packing.
4.8.5	**Where applicable are all needles under control without any spare needles unsecured?**	Full Compliance	During audit needle control record was found properly maintained. No spare needles were found.
4.8.5.1	**Is there a process for the replacement of a worn or broken needle?**	Full Compliance	Proper replacement record was found for the broken needles.
4.8.5.2	**Is there a process to handle and account for all parts of a broken needle?**	Full Compliance	Proper broken needle control was found in the facility.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
4.8.5.3	**Does the factory retain all needle control records for a minimum of one year?**	Full Compliance	Factory keep all needle for 12 months.
4.8.5.4	**Is appropriate action taken when a needle is missing or fragments cannot be found, including but not limited to metal detection procedures, quarantining, destroying batches of product that may be contaminated, etc?**	Full Compliance	During audit, missing needle records were found updated.
4.8.6	**If production and storage areas use wooden tools / equipments / surfaces, that can come in contact with materials, semi-finished goods, and/or products, have associated risks been evaluated and controlled?**	Full Compliance	During audit wooden table was found in the production & storage areas. However, fumigation was conducted for these wooden racks for every month to prevent contamination.
5	**Product Control**		
5.1	**Reference Samples (Preproduction and Production Sample)**		
5.1.1	**Does the factory have a documented procedure to identify, select, categorize, handle, store, approve and use the pre-production and production reference samples?**	Deviation	During audit reference sample was found not available at the cutting section.
5.1.2	**Does the factory retain the samples which have been approved by the customer? If the customer approval is not possible, the sample representative of the agreed specification must be retained.** **Note: An exception for those samples that are physically very large or represent a very high cost, e.g. same style being produced in more than one line and/or one factory or one of a kind products.**	Full Compliance	Documented sample handling procedure with retention period was found.
5.1.3	**Are the samples retained with a defined retention period and are they securely stored in a suitable environmental condition to maintain their original status?**	Full Compliance	During audit counter sample record was found available in the designated area.
5.2	**Chemical Control**		

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
5.2.1	**Does the factory maintain a list of 'Approved Chemicals' for chemicals used as an ingredient or that come in contact with products? Does the list include corresponding brands/manufacturers?** **The list can be in an electronic format or in the computer system. Example - Enterprise Resource Planning (ERP)**	Full Compliance	Factory have proper chemical list
5.2.2	**When chemicals are used as raw materials or ingredients, does the factory have documented procedures for managing, approving and controlling the engineering changes or product changes that may alter the chemical composition of the final product?**	Full Compliance	The facility has proper documentation procedure for chemical control.
5.2.3	**Is the use of any substances classified as dangerous or of very high concern, in the country of sale, documented?**	Full Compliance	The facility uses chemical according to use and type and maintain record.
5.2.4	**When chemicals are used as raw materials or ingredients, are test reports or certificates of compliance available to demonstrate any presence of hazardous substances / Substances of Very High Concern (SVHC) in all incoming materials and components are below the threshold value for the country of sale?**	Full Compliance	The facility maintain test report for chemical.

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5.2.5	**Does the factory have test reports on components or finished products that confirm regulated hazardous substances for the finished product are below the threshold value relating to the product safety regulations of the country in which the products are sold?**	Full Compliance	Factory test final products from third party testing lab to ensure that Hazardous Substances (or SVHC) are absent or below threshold value, relating to the product safety regulations of the country in which the products are sold.
5.2.6	**Are controlled storage facilities provided for all chemicals used in the factory site (including but not limited to manufacturing, cleaning and pest control chemicals) as per the recommendations on the manufacturer label to avoid deterioration or degradation?**	Full Compliance	Factory stored chemicals with proper pallet as per type and risk.
5.2.7	**Are procedures, Safety Data Sheets (SDS), description or diagram for the handling of chemicals available at the point of use?**	Full Compliance	The facility maintains SDS for chemicals.
5.2.8	**Are segregation or other measures in place to avoid cross contamination or undesirable chemical reaction of chemical substances and/or preparations (e.g., acids and bases, flammables and oxidizers should not be stored together)?**	Full Compliance	The facility segregate chemical as per category for prevention cross contamination.
5.2.9	**Does the factory adopt FIFO (First in First out) logistic concept on its warehouse management for the chemicals with expiration dates (materials with earlier expiration dates should be used first)?** **Note: This applies to all chemicals used for manufacturing, cleaning, auxiliaries, and pest control.**	Full Compliance	The facility maintains FIFO system in the chemical store.
5.2.10	**When using chemicals, are the production equipment and devices inspected and cleaned regularly between batches to avoid cross contamination?**	Full Compliance	The facility conduct inspect and tests for the production equipment and maintain records properly.
5.3	**Product Packaging Materials**		
5.3.1	**Is product packaging assessed for fitness for purpose and determined suitable with regard to the following?**		

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5.3.1.1	**Protecting the product from damage;**	Deviation	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.
5.3.1.2	**Maintaining the integrity of the product;**	Full Compliance	Integrity was found appropriate in the packing section.
5.3.1.3	**Protecting the consumer from injury; and**	Full Compliance	Materials are inspected before inventory to avoid any consumer risk.
5.3.1.4	**Preventing contamination**	Deviation	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.
5.3.2	**Are packaging materials effectively protected before being returned to storage?**	Deviation	During audit, label record was insufficient, as there was no record of return and unused hangtags in the finishing section lots of hang tags were found under the table in the finishing section area and few of hangtags were found in the waste keeping area.
5.3.3	**Where staples or other metal closures are used for packaging, are appropriate precautions taken to prevent the risk of contamination, damage or injury to the product or consumer?** **Note: If metal staples or metal closures are not used, then this clause should be rated as N/A.**	Not Applicable	Not applicable as no staple or other metal closures used for packaging.
5.4	**Control of Non conforming Materials**		
5.4.1	**Does the factory establish documented procedures for the control of non-conforming materials and products? This includes but is not limited to rejections, segregation, acceptance by concession or regrading of the product for an alternative use.**	Full Compliance	Documented procedure was found against controlling of non conforming materials.
5.4.2	**Are the procedures for handling non-conforming materials and products understood by the authorized personnel and implemented effectively?**	Full Compliance	Regular training has been arranged and employees found well aware about the requirement.
5.4.3	**Are all non-conforming materials and products and their packaging, handled or disposed of according to the nature of the problem and/or the specific customer or legislative requirements?**	Full Compliance	During audit proper segregation box were found.
5.4.4	**Are all records kept for the non-conformities and subsequent actions taken?**	Full Compliance	Proper non-conformance record were found.
5.5	**Product Transport, Storage and Distribution**		

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5.5.1	**Are equipment's used for product transportation clean, hygienic, and well maintained?**	Full Compliance	All transports are inspected properly by trained personnel.
5.5.2	**Are vehicles loaded and unloaded in a covered area or in covered bays to prevent the risk of contamination and/or damage?**	Full Compliance	During audit, Loading & unloading was found covered properly.
5.5.3	**Where the product needs specific environmental requirements to prevent degradation, are these conditions documented, maintained and monitored during the transportation, storage and distribution?**	Full Compliance	The facility ensures specific environment to storage and transport of the final products, such as temperature and humidity control rooms, which are found under monitoring system.
5.6	**Stock Control and Product Release**		
5.6.1	**Does the factory establish a procedure ensuring only products conforming to specifications/defined quality are dispatched?**	Full Compliance	Detailed procedure is in place in their Quality Manual.
5.6.2	**Do the procedures for product dispatch include the following?**		
5.6.2.1	**a) released ONLY by authorized personnel?**	Full Compliance	Responsible person has been authorized to release the product.
5.6.2.2	**b) all inspections and testing shall be successfully completed and documented to verify legislative and other defined requirements are met.**	Full Compliance	Inspections records were found properly maintained.
5.6.3	**Where home-workers or subcontractors are used, are the same procedures for products dispatch (as Q5.6.1 & Q5.6.2) applied to the works/products done by home-workers or subcontractors?**	Full Compliance	Facility subcontract Knitting, Dyeing, AOP (All Over Printing), Washing process as required and communicated the requirement by the customers. All procedures are covered.
5.6.4	**Are controls for correct stock rotation in place to ensure materials and products used in the correct order and within the allocated shelf or usage life, where applicable?**	Full Compliance	The facility is maintaining proper control of documented stock rotation by effectively following the FIFO (First In, First Out) method in the raw materials store.
6	**Product Testing and Product Claims**		
6.1	**Product Testing**		

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
6.1.1	**Has the factory established procedures to undertake or subcontract the analysis and/or testing according to the product type and intended retail market?**	Full Compliance	Factory always prefer 3rd party lab test for product conformity.
6.1.2	**Does a documented testing plan exist which includes sample size, frequency, test method and pass/fail criteria for all tests on raw materials, work-in-process and finished products, to ensure that the final product meets regulatory and customer requirements?**	Deviation	The facility does not have documented product testing plan including test method, pass/fail criteria and frequency of the test was missing.
6.1.3	**For those tests on finished products, which factory performs in-house (and does not utilize services of external accredited lab), does the in-house testing comply with the requirements of an approved Independent Laboratory Accreditation Standard or equivalent?** **Note: This clause is applicable only for those tests on finished products, which factory performs in-house and does not utilize services of external accredited lab.**	Not Applicable	Factory use 3rd party accredited laboratory to conduct testing on finished product as per customer requirements.
6.2	**Product Claims**		
6.2.1	**Does the factory undertake product testing or inspection to validate and verify any stated claims about a product specification, quality or performance?**	Full Compliance	Although factory conducts internal inspections but before releasing final products, they have arrangement of third party inspection and lab testing and preserve records to support any future claims.
7	**Process Control**		
7.1	**Control of operations**		
7.1.1	**Are preproduction meetings undertaken prior to new or substantially changed products being produced, to evaluate and approve the processes?**	Full Compliance	Pre-production meeting was found available with concern persons.

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7.1.2	**In the event of deviation of the process from specification, is corrective action taken and recorded?**	Full Compliance	Factory identify top 3 defects of the day and identify root causes and prepare guidelines for concern persons. Action and effectiveness are discussed in the morning meeting and recorded.
7.2	**Control of incoming components and raw materials**		
7.2.1	**Are there documented approval procedures for raw materials and incoming goods, which assure conformance to agreed specifications, requirements and documented positive batch release including compliance to safety and regulatory requirements for the country in which the products will be sold?**	Full Compliance	Documented approval procedure was found against raw materials suppliers.
7.2.2	**Is there documented evidence of the inspection status of incoming components and raw materials?**	Full Compliance	The facility maintains inspection record of all incoming materials.
7.2.3	**Do the incoming goods procedures cover subcontracted work and work performed outside of the primary site?**	Full Compliance	Facility subcontract Knitting, Dyeing, AOP (All Over Printing), Washing process as required and communicated the requirement by the customers. All procedures are covered.
7.3	**Calibration and control of measuring and monitoring devices**		
7.3.1	**Has all equipment used in measurement to assure product quality and safety, and accept or reject activities, been effectively calibrated at defined frequency?**	Full Compliance	During audit calibration record of all measuring equipment was found available.
7.3.2	**Is measuring equipment suitably identified to trace back to its calibration status and period of validity?**	Full Compliance	During audit calibration record of all measuring equipment was found available.
7.3.3	**Are procedures in place for actions to be taken if equipment is found not to be operating within specified tolerances and/or limits?**	Full Compliance	The facility have documented written procedure for ‘if equipment is found not to be operating within specific limits.
7.4	**Equipment and tooling maintenance**		
7.4.1	**Is equipment properly specified before use and are operating parameters for production equipment and tooling determined, validated and implemented as part of the control plan, so as to minimize the risk to product safety, legality and quality, where applicable?**	Full Compliance	All the equipment are marked and listed for their intended use.
7.4.2	**Is there a documented system for planned maintenance covering all items of equipment and tools which are critical to product safety, legality and quality?**	Deviation	Factory does not have planned schedule for all machine-like printing and embroidery section areas not included in the preventive maintenance.
7.4.3	**Are preventative maintenance schedules or cycles documented and on schedule?**	Deviation	Factory does not have planned schedule for all machine-like printing and embroidery section areas not included in the preventive maintenance.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.4.4	**Are engineering and maintenance workshops controlled to prevent contamination risks to the product? Are the workshops organized, clean, and tidy to allow safe, efficient and good-quality work?**	Full Compliance	Factory has well defined procedure and maintained strict movement of machine, equipment and tools.
7.4.5	**Do machines, equipment, fixtures, tools and measurement equipment appear to be clean in good condition and well maintained?**	Full Compliance	All machines, equipment, fixtures, tools and measurement equipment were observed as clean in good condition and well maintained
7.5	**Final product packing and control**		
7.5.1	**Do procedures exist to specify and control the packing of finished product, taking into account customer requirements and product safety?**	Full Compliance	Factory has detailed procedure for final product handling and packing of goods.
7.6	**Random Inspections**		
7.6.1	**Are in-line inspections carried out during assembly of the product**	Full Compliance	In-line inspections are carried out by the line QC
7.6.2	**Procedures shall be in place to randomly sample and inspect work-in-process according to customer or internal in-process-quality-control (IPQC) requirements.**	Full Compliance	Roving QC performs random sampling and inspect for lot pass.
7.6.3	**Products shall be inspected for appearance, size, color and workmanship prior to packing as per customer or internal requirements.**	Full Compliance	Products are inspected for appearance, size, color and workmanship prior to packing as per customer or internal requirements.
7.6.4	**Product standards and guidelines shall be available to, and used by, trained factory inspectors.**	Full Compliance	During audit reference sample were found available in all the sewing lines.
7.7	**Industry Module**		
7.7.1	**Incoming Material Inspection**		
7.7.1.1	**Shades of fabric and yarn shall be checked against approved standard to verify they are within tolerance (conducted under approved light source).**	Full Compliance	Factory conduct fabric inspection for shade matching of each dye lot from every lot received under approved light source in light box by a qualified inspector. Such inspection are defined in procedures and recorded.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.1.2	**Fabrics shall be inspected according to 4-point, 10-point, or specified system before cutting.**	Full Compliance	Fabrics are checked in 4-point system.
7.7.1.3	**Procedures shall be in place to check shade matching and color to trim on each dye lot.**	Full Compliance	The factory carried out Dye-to-Match (DTM) testing to ensure accurate shade matching. But
7.7.1.4	**Trims and accessories from each dye lot shall be tested and visually inspected against standards and approved samples before use in production**	Full Compliance	The facility is maintaining inspection record of trims & accessories.
7.7.2	**Sample Development and Pre-production Plan**		
7.7.2.1	**Patterns (whenever applicable), pre-production and size set (whenever applicable) samples shall be reviewed and checked against approved specifications, construction requirements and design details.**	Full Compliance	Size set report was found available.
7.7.2.2	**Are initial samples made in the factory?**	Full Compliance	Initial samples were made by the factory and all the records are maintained.
7.7.2.3	**Are production samples made in the factory?**	Full Compliance	Factory prepares production samples as per requirement.
7.7.2.4	**Are samples checked systematically?**	Full Compliance	Factory maintain details records of sample preparation in the master style file.
7.7.2.5	**Are bulk fabrics / yarns checked for shrinkage?**	Full Compliance	Factory conducts shrinkage test for bulk fabrics.
7.7.2.6	**Are equipment facilities adequate in the sample room?**	Full Compliance	Adequate equipment found available in the sample section.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.2.7	**Is a dummy fitting form available in the sample room?**	Full Compliance	The facility have dummy for fitting.
7.7.2.8	**Prototypes shall be made from representative materials in approval forms for identifying potential hazard problems (i.e. sharp points, sharp edges, finger entrapment etc.)** **Note: This clause is applicable only to soft toys products only.**	Not Applicable	Not applicable as factory does not produce any soft toys.
7.7.3	**Markers, Patterns, Cutting, and Fusing**		
7.7.3.1	**Paper pattern and markers (whenever applicable) shall be checked and approved prior to cutting.**	Full Compliance	Factory conducts detailed checking on the accuracy of the pattern pieces and markers.
7.7.3.2	**Procedures and controls for spreading process shall be in place based upon fabric properties. Relaxation time and spread height shall be appropriate for the material being spread.**	Full Compliance	Spreading control was found properly maintained.
7.7.3.3	**Fabrics/yarns shall be cut according to dye/shade lot.**	Full Compliance	Factory maintain shade and dye lot no. of each fabric rolls in their fabric layer report. Factory does not cut different colored fabric in a single cutting plan. Factory always use lay separator in-between different shades of fabric layers.
7.7.3.4	**White/light colors shall be cut separately from darker shade fabrics/yarn.**	Full Compliance	During plant tour there noted factory cut only one shade at a time. Whenever they cut different shade they use marker paper for proper separation.
7.7.3.5	**When necessary, is each cut piece individually ticketed with data to give total traceability?**	Full Compliance	Factory use stamp numbering for each cut panel
7.7.3.6	**Cut panels shall be checked against marker using top, middle and bottom panels from the cut panel blocks.** **Note: This clause is applicable for Apparel only.**	Full Compliance	Factory is maintaining top, middle and bottom panels check report for cutting blocks.

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Clause #	Sectional Scope & Clause Requirements	Assessment Result	Audit Findings
7.7.3.7	Cut panel replacement procedures shall be in place to replace defective panels with fabric from the same dye lot or shade.	Full Compliance	Cut panel replace procedure in place and all the panels are replaced from the respective fabric lot and roll.
7.7.3.8	Fusing quality shall be monitored through periodic testing of temperature and bond strength with records maintained.	Full Compliance	Factory is maintaining all records for fusing operation.
7.7.4	Sewing, Knitting, and Linking		
7.7.4.1	Sewing lines shall be organized in accordance with process flow, with work instruction.	Full Compliance	Sewing lines was found in organized way.
7.7.4.2	Random measurement inspection at end of the sewing line shall be carried out.	Full Compliance	Work Instructions/procedure for measurement Inspection random QC in AQL system and 100% in-line & at the end line inspection was maintained in sewing lines. QC Inspectors fully understand such procedure and being applied at work. QC Inspector have records showing Ac/Re results and corrective actions are indicated on the report for "Reject " results.
7.7.4.3	Operators of knitting machines shall have approved written procedures explaining the knitting sequence, the amount of weights required for each style, courses/inch, wales/inch, panel width and height when using hand frame machines. Automatic knitting machines shall be properly set per instructions.	Full Compliance	Set-up sheets & identified list with mockup sample of critical machines are available. Each set-up sheets of critical machines shows that thread and needle are controlled and settings are based on style and fabric type being produced.
7.7.4.4	When necessary, are shade lots separated by a color continuity system?	Full Compliance	Factory maintains shade/dye lots separated by a color continuity system for all the received fabrics.
7.7.4.5	Are approved samples displayed in the sewing room?	Full Compliance	During audit approved reference samples were found sewing section.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.4.8	**Does the factory have a system to manage the labels and hangtags?**	Deviation	During audit, label record was insufficient, as there was no record of return and unused hangtags in the finishing section and lots of hangtags were found under the table in the finishing section area and few of label and hangtags were found in the waste keeping area.
7.7.5	**Wet Processing (N/A if No Wet Processing)**		
7.7.5.1	**Each wash batch shall be inspected and approved for shade variation against approved shade band under an approved light source.**	Not Applicable	Facility have no onsite washing process.
7.7.5.2	**Each batch shall be inspected for critical measurement prior to and after washing.**	Not Applicable	Facility have no onsite washing process.
7.7.5.3	**Products shall be weighed to ensure the correct quantity of detergent is being calculated and used in accordance with the washing formula.**	Not Applicable	Facility have no onsite washing process.
7.7.5.4	**Controls shall be in place to ensure that processing cycle times, temperature, and pH are accurately controlled.**	Not Applicable	Facility have no onsite washing process.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.5.5	**Control and procedures shall be in place to ensure that color, effect and hand feel standards, as well as other aesthetic properties and standards are met.**	Not Applicable	Facility have no onsite washing process.
7.7.5.6	**Testing shall be conducted on a routine basis to ensure the quality of the water and steam is acceptable and will not cause stains or adversely affect the formula.**	Not Applicable	Facility have no onsite washing process.
7.7.5.7	**Are hand feel and appearance samples available in this section?**	Not Applicable	Facility have no onsite washing process.
7.7.5.8	**Is a light inspection carried out before washing?**	Not Applicable	Not applicable as factory does not produce sweater items.
7.7.5.9	**Is a light inspection carried out after washing?**	Not Applicable	Not applicable as factory does not produce sweater items.
7.7.6	**In-process Control/Testing**		
7.7.6.1	**Set-up instruction sheets shall be present at each embroidery machine. Thread tension shall be monitored with records kept.**	Full Compliance	Factory has onsite embroidery section and maintain thread tension check record.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.6.2	**Products or components being produced at sub-contracted facilities or the outsource of washing, embroidery, printing, snap and fastener attachment processes etc. shall be inspected after goods are returned from the sub-contractor.**	Full Compliance	Work Instructions & procedure for Inspecting sub-contracted components of Knitting, Dyeing, AOP (All Over Printing), Washing process is available at the workplace. QC Inspector fully understand application of such procedures and kept records.
7.7.6.3	**Controls shall be in place for all critical machine, thread and needle settings base on fabric types and style.**	Full Compliance	Factory has provided key technical requirements with operation instructions in all critical process areas in sewing section.
7.7.6.4	**Seconds and overruns products shall be handled as per customer requirements.**	Full Compliance	Detailed procedure is in place and records are maintained for such products.
7.7.6.5	**Testing for attachment security shall be carried out according to customer requirements or internal standards as appropriate.**	Full Compliance	Factory maintain proper record of pull test.
7.7.6.6	**Filled products (cushions, comforters, filled jackets, etc.) should be tested for flammability and must comply with the safety requirements where the products are sold, as applicable.**	Not Applicable	Factory does not produce filled items.
7.7.6.7	**Filled products being exported to US should have a Law label sewn on to the product.**	Not Applicable	Factory does not produce filled items.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.6.8	**Opening and mixing of filling components in Blended filling materials.**	Not Applicable	Factory does not produce filled items.
7.7.6.9	**In filling / stuffing section, factory shall take steps to ensure that no paper, polythene, floor sweepings or other contaminants, e.g. dust, are mixed in with the filling / stuffing material.**	Not Applicable	Factory does not produce filled items.
7.7.6.10	**Procedures or W/I for controlling weight of stuffing is per product specification or customer requirement.**	Not Applicable	Factory does not produce filled items.
7.7.6.11	**Fire Resistant fabric/filling (fibers) material shall have independent test certificates, and shall be segregated from non Fire Resistant Fabric/Filling (fibers) Material.** **Note: This clause is applicable only to soft toys products only.**	Not Applicable	Not applicable, as the factory does not produce any toys.
7.7.8	**Finishing and Pressing**		
7.7.8.1	**Trimming shall be conducted according to customer requirements or internal standards.**	Full Compliance	During audit randomly checked garments and trimming was found ok.
7.7.8.2	**Pressing shall be carried out according to customer requirements or internal standards as appropriate.**	Deviation	During audit, pressing beds were found dirty and Teflon shoes are missing at pressing section.
7.7.8.3	**Controls shall be in place to ensure proper cleaning equipment and cleaning agents are applied to different stain types.**	Full Compliance	Factory use approved stain remover to remove stains and proper work instruction is placed in the spot room.
7.7.8.4	**Products shall be separated into shades prior to packing per customer requirements or internal standards whichever is applicable.**	Full Compliance	Factory has procedure to segregate different shades of garments before packing.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
7.7.8.5	**Is a conveyor-belt-type metal detector used?**	Full Compliance	Factory has 6 conveyer belt type metal detector machines in metal free packing zone. All the products are passed through metal detector before packing.
7.7.8.6	**Before any finished goods can be passed through the metal detector, are "checking tests" carried out using the nine-point system?**	Full Compliance	Factory performs 9-point calibration test on every hour for each metal detector.
7.7.8.7	**Does the factory conduct 100% metal detection?**	Full Compliance	Factory check 100% of the product through metal detector before packing.
7.7.8.8	**Does the factory have a "metal-free" area?**	Full Compliance	During audit proper metal free area found with all requirement.
8	**Personnel Training and Competency**		
8.1	**Does the factory establish training procedures?**	Full Compliance	Detailed training procedure has been established by the factory.
8.2	**Does the factory determine necessary competence for personnel performing work impacting product safety, legality and quality?**	Full Compliance	Factory HR team and Product Safety Personnel assess and determine the needed competency for the personnel performing work impacting product safety, legality and quality.
8.3	**Does the factory regularly identify training needs (including refresher training) for personnel performing work that affects product safety, legality and quality?**	Full Compliance	Factory has documented training needs assessment records for the personnel performing work that affects product safety, legality and quality.

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Clause #	**Sectional Scope & Clause Requirements**	**Assessment Result**	**Audit Findings**
8.4	**Are personnel performing work that affects product safety, legality and quality (including temporary personnel and contractors) appropriately trained and instructed prior to commencing work and adequately supervised throughout the working period?**	Full Compliance	Facility is providing training to all their quality personnel.
8.5	**Are the personnel, who have a direct effect on the safety, quality or legality of products, trained to ensure understanding of risk assessment procedures or outcomes as necessary for their activity?**	Full Compliance	Facility conducts training regarding risk assessment procedure.
8.6	**Are the effectiveness of trainings evaluated?**	Full Compliance	Factory have evaluation of the effectiveness of training for all QC's.
8.7	**Are up-to-date training records stored in a secure way such that privacy of personnel is protected?**	Full Compliance	All the training records are stored securely in HR room.
8.8	**Are the personnel performing work that affects product safety, legality and quality demonstrably competent to carry out their activity?**	Full Compliance	During audit, responsible persons were found competent about their onsite job.

Corrective Action Plan (CAP) Report

Costco GMP Apparel, Hometextile & Soft Toys Factory Assessment

Factory Name:	Newage Apparels Limited	Factory Representative Name and Signature:	Md. Imran Alam - AGM (QA/ QAS)
Address:	Holding: 06/66/1, Road-11, Block-L, Ward-06, Nischintopur, Purbo Narashinghapur, Ashulia, Savar, Dhaka.	Auditor Signature:	
Report number:	9014469	Auditor Name:	Mohammad Shoaeb Hasan
Audit Type:	Annual Audit	CAP Desktop Review done by:	
Audit Date:	8th & 9th March 2026	Evidence Reviewed by:	
Factory Comments (if any):			

To be Completed by 3rd party - within 5 working days from Audit Date				To be Completed by Factory - within 10 working days from Audit Date			To be Completed by 3rd Party - within 2 working days from the receipt of CAPA from Factory		CAP Evidence Collection - To be Completed within 30 calendar days from last audit date		
1	2	3	4	5	6	7	8	9	10	11	12
Clause No.	Original Clause Requirement	Levels of Non-Conformance	Audit Findings	Corrective Action Plan	Responsible Persons	Due Date	Agreement with factory or Comments for Revision	Objective Evidences Required	Objective Evidences	CAPA Validation Results	Remarks
1.6	Does the factory track its key performance indicators (KPI) for on-time delivery, outgoing quality, complaint rate, etc.?	MINOR	The factory has KPI analysis except for customer complaints								
3.3.2	Are performance indicators (KPI's) relating to customer satisfaction established?	MINOR	Factory has set performance indicators to customer satisfaction survey but did not conduct customer satisfaction survey for some of their customers.								
3.6.1	Is there a documented procedure for identification and traceability system for all raw materials (including packaging), work in progress and finished products?	MINOR	During audit, identification of 10% raw materials & semi-finished goods was found missing located at raw material store and finished goods store and production floor.								
3.6.2	Are raw materials (including packaging), work in progress, re-works and finished products identified to ensure traceability?	MINOR	During audit, identification of 10% raw materials & semi-finished goods was found missing located at raw material store and finished goods store and production floor.								
3.7.4	Does factory conduct mock recall test to check effectiveness of Product Recall procedure at least once a year?	MINOR	Factory does not conduct mock recall to ensure the effectiveness of the recall procedure.								
3.10.1	Does the factory maintain a documented procedure for comment control of formulas, specifications, bill of materials (BOM), procedures and work instructions?	MINOR	Factory could not control some of their internal documents by using document reference number, version number, issue date. However, they have document control policy & procedure.								
3.10.4	All documents in use are the correct version?	MINOR	Factory could not control some of their internal documents by using document reference number, version number, issue date. However, they have document control policy & procedure.								
3.11.2	All corrective actions and follow-ups related to internal audits are satisfactorily completed?	MINOR	Factory hasn't conducted follow-up audit based on initial audit.								
4.2.2	Do the premises allow sufficient working space and storage capacity to enable all operations to be carried out under safe and if necessary hygienic conditions, including areas such as raw material storage, component storage, production floor, packing or finishing area, finished product storage, etc.?	MINOR	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.								
4.6.4	Are pest control tools (e.g. bait stations, fly killing devices, phermone traps, etc.) robustly constructed, operational, and effective in eliminating the target pests?	MODERATE	During audit, bait stations were found missing in all the finishing and storage area and fly killing devices were missing in all the storage area.								
4.6.5	Are pest control tools (e.g. bait stations, fly killing devices, phermone traps, etc.) positioned to avoid potential contamination of materials and products?	MODERATE	During audit, bait stations were found missing in all the finishing and storage area and fly killing devices were missing in all the storage area.								

To be Completed by 3rd party - within 5 working days from Audit Date				To be Completed by Factory - within 10 working days from Audit Date			To be Completed by 3rd Party - within 2 working days from the receipt of CAPA from Factory		CAP Evidence Collection - To be Completed within 30 calendar days from last audit date		
1	2	3	4	5	6	7	8	9	10	11	12
Clause No.	Original Clause Requirement	Levels of Non-Conformance	Audit Findings	Corrective Action Plan	Responsible Persons	Due Date	Agreement with factory or Comments for Revision	Objective Evidences Required	Objective Evidences	CAPA Validation Results	Remarks
4.7.1	Is there sufficient lighting in the factory, including the production floor, inspection areas, test areas, storage areas, maintenance areas, finishing and packing areas, etc? Production >=550 Lux Inspection >=750 Lux Warehouse/Storage and Loading >=150 Lux Carton Packing Area >=300 Lux	MINOR	During audit lighting was found insufficient in the mention area like: Embroidery section inspection area 735 Lux (68.3 fc) instead of 750 Lux, Packing table area 473 Lux instead of 550 Lux, Fabric store area 45.6 Lux instead of 150 Lux, Accessories store area 52.9 Lux instead of 150 Lux.								
4.8.1	Is storage and movement of goods (from receipt of raw materials to delivery of finished products) done with appropriate equipment's and practices, to eliminate any risk of product contamination and damage?	MINOR	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.								
4.8.2	Has the factory undertaken the necessary steps to identify and prevent the risks of foreign body contamination as identified by risk assessment including any contamination potentially introduced by the packaging?	MINOR	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.								
5.1.1	Does the factory have a documented procedure to identify, select, categorize, handle, store, approve and use the pre-production and production reference samples?	MINOR	During audit reference sample was found not available at the cutting section.								
5.3.1.1	Protecting the product from damage;	MINOR	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.								
5.3.1.4	Preventing contamination	MINOR	During plant tour below scenario was found: - 10% of raw materials & semi-finished goods were found directly on the floor & wall touched condition located at raw material store and finished goods store area. -Also, lots of finished garment cartons were found directly on the floor & wall touched condition in production floor and finished goods area.								
5.3.2	Are packaging materials effectively protected before being returned to storage?	MINOR	During audit, label record was insufficient, as there was no record of return and unused hangtags in the finishing section lots of hang tags were found under the table in the finishing section area and few of hangtags were found in the waste keeping area.								
6.1.2	Does a documented testing plan exist which includes sample size, frequency, test method and pass/fail criteria for all tests on raw materials, work-in-process and finished products, to ensure that the final product meets regulatory and customer requirements?	MINOR	The facility does not have documented product testing plan including test method, pass/fail criteria and frequency of the test was missing.								

To be Completed by 3rd party - within 5 working days from Audit Date				To be Completed by Factory - within 10 working days from Audit Date			To be Completed by 3rd Party - within 2 working days from the receipt of CAPA from Factory		CAP Evidence Collection - To be Completed within 30 calendar days from last audit date		
1	2	3	4	5	6	7	8	9	10	11	12
Clause No.	Original Clause Requirement	Levels of Non-Conformance	Audit Findings	Corrective Action Plan	Responsible Persons	Due Date	Agreement with factory or Comments for Revision	Objective Evidences Required	Objective Evidences	CAPA Validation Results	Remarks
7.4.2	Is there a documented system for planned maintenance covering all items of equipment and tools which are critical to product safety, legality and quality?	MINOR	Factory does not have planned schedule for all machine-like printing and embroidery section areas not included in the preventive maintenance.								
7.4.3	Are preventative maintenance schedules or cycles documented and on schedule?	MINOR	Factory does not have planned schedule for all machine-like printing and embroidery section areas not included in the preventive maintenance.								
7.7.4.8	Does the factory have a system to manage the labels and hangtags?	MINOR	During audit, label record was insufficient, as there was no record of return and unused hangtags in the finishing section and lots of hangtags were found under the table in the finishing section area and few of label and hangtags were found in the waste keeping area.								
7.7.8.2	Pressing shall be carried out according to customer requirements or internal standards as appropriate.	MODERATE	During audit, pressing beds were found dirty and Teflon shoes are missing at pressing section.								

Report No.: 9014469
Factory: Newage Apparels Limited
Audit Date: 8th & 9th March, 2026

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
শ্রম ও কর্মসংস্থান মন্ত্রণালয়
কলকারখানা ও প্রতিষ্ঠান পরিদর্শন অধিদপ্তর
উপমহাপরিদর্শকের কার্যালয়, ঢাকা
https://dife.dhaka.gov.bd/

কারখানা লাইসেন্স

লাইসেন্স নং: ২৬-৭২-১-০০২-০০১২৩ রেজিস্ট্রেশন নং: ২৬-৭২-১-০০২-০০১২৩ তারিখ: ০৯ জুলাই ১৯৯৬

শ্রেণী: কে প্রতিষ্ঠান/শিল্পের ধরণ: গার্মেন্টস/তৈরি পোশাক (ওভেন) লাইসেন্স ফি (টাকা): ১৫,০০০.০০

বাংলাদেশ শ্রম আইন, ২০০৬-এর বিধান সাপেক্ষে এতদ্বারা **কারখানা লাইসেন্স** নবায়ন করা হইলো। উহা কেবল **নিউ এইজ এ্যাপারেলস লিমিটেড** নামে পরিচিত হইবে ও হোল্ডিং-০৬/৬৬/১, রোড-১১, ব্লক-এল, ওয়ার্ড-৬, নিশ্চিন্তপুর, পূর্ব নরসিংহপুর, আশুলিয়া, সাভার, ঢাকা স্থানে অবস্থিত **কারখানা** এবং জনাব **আরিফ ইব্রাহিম** মালিক/চেয়ারম্যান-এর জন্য প্রযোজ্য।

এই লাইসেন্স ২০২৬ সনের ০৮ জুলাই পর্যন্ত বলবত থাকিবে।

০৯/০৭/২০২৫
উপমহাপরিদর্শক
উপমহাপরিদর্শকের কার্যালয়, ঢাকা

এটি একটি সিস্টেম জেনারেটেড লাইসেন্স। যাচাই করতে QR কোড স্ক্যান কিংবা https://lima.dife.gov.bd/license-verification লিংকটি ব্যবহার করুন

Factory business license

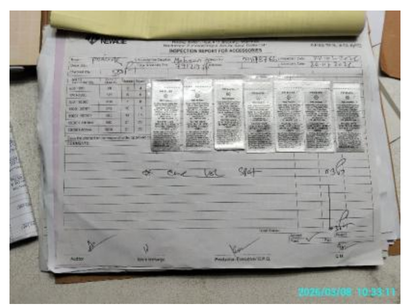
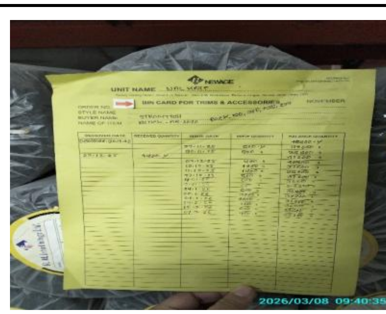
Photo 1) Factory nameplate	Photo 2) Factory entrance	Photo 3) Security post
		
Photo 4) Production building	Photo 5) Loading-Unloading area	Photo 6) Accessories store
		
Photo 7) Accessories BIN card	Photo 08) Accessories Inspection area	Photo 9) Accessories Inspection report
		
Photo 10) Fabric store	Photo 11) Fabric BIN card	Photo 12) Fabric Inspection area
		

Photo 13) Fabric inspection report	Photo 14) Sample section	Photo 15) Plotter

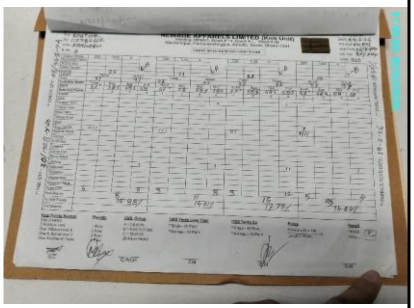



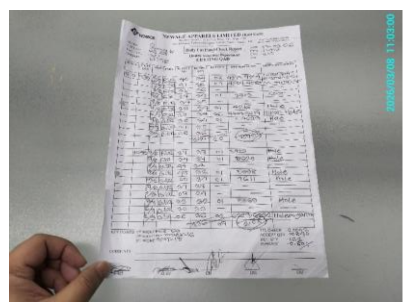
Photo 16) Pattern cutter	Photo 17) Approved physical dummy	Photo 18) Fabric relaxation area
		
Photo 19) Cutting section	Photo 20) Cut panel inspection area	Photo 21) Cut panel inspection report
		
Photo 22) Fusing machine area	Photo 23) Printing section	Photo 24) Embroidery section
		

Photo 25) Sewing section

Photo 26) Sewing reference sample

Photo 27) In Line inspection area

Photo 28) Traffic light system

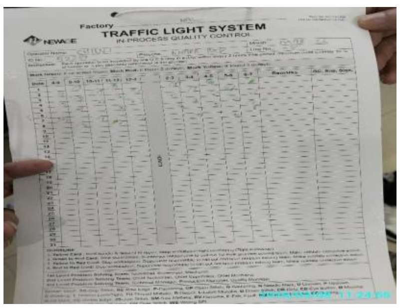


Photo 29) End line inspection table

Photo 30) End line inspection report

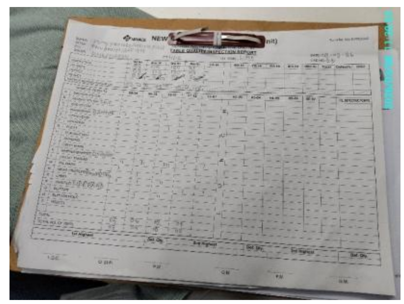


Photo 31) Defect goods keeping area

Photo 32) Spot removing section

Photo 33) Ironing section

Photo 34) Measurement check area

Photo 35) Measurement check report

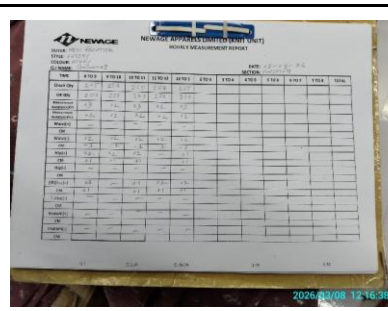


Photo 36) Packing room Entrance

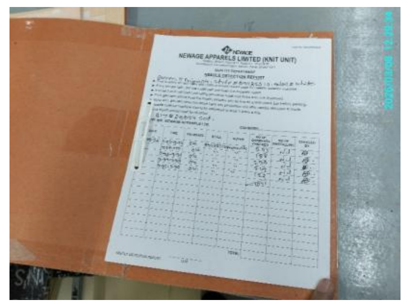
Photo 37) Packing room	Photo 38) Metal detection input	Photo 39) Metal detection Output
		
Photo 40) Ferrous test card	Photo 41) Hourly calibration record	Photo 42) Metal pass record
		
Photo 43) Un-authorized goods movement restricted	Photo 44) Humidity control room	Photo 45) Finished goods store
		
Photo 46) Crock meter	Photo 47) Washing machine & dryer	Photo 48) Pull test machine
		

Photo 49) Light box	Photo 50) Sharp tool keeping area	Photo 51) Attached sharp tool
		
Photo 52) Sharp tool distribution record	Photo 53) Needle control room	Photo 54) Broken needle record

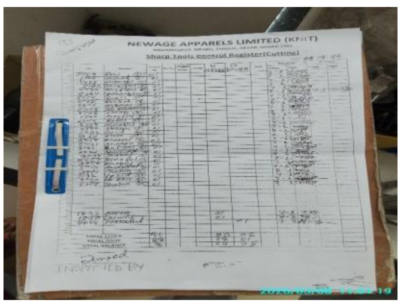
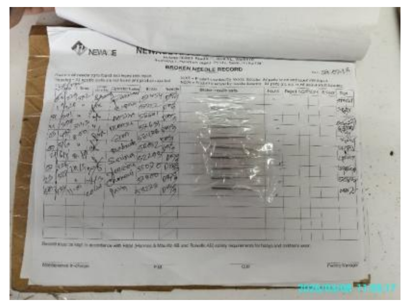

		

Photo 55) Missing needle record	Photo 56) Final inspection room	Photo 57) Fly pest killing box

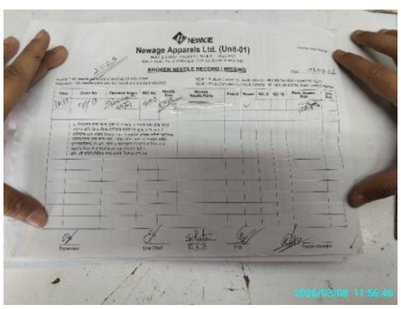
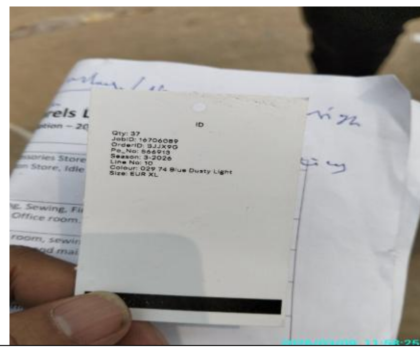



Photo 58) Sufficient lighting was found in the Fabric inspection area	Photo 59) Sufficient lighting was found in the Accessories inspection area	Photo 60) Sufficient lighting was found in the Cutting table
		

Photo 61) Sufficient lighting was found on the printing table	Photo 62) Sufficient lighting was found in the Quality Inspection table	Photo 63) Sufficient lighting was found in the Needle point
		
Photo 64) Sufficient lighting was found in the Loading unloading area	Photo 65) Sufficient lighting was found in the Pressing table	Nil
		Void

Non-conforming photos with clause number

		
Photo 1) NC- 3.61 & 3.6.2: Identification was missing for the raw materials	Photo 2) NC- 3.61 & 3.6.2: Identification was missing for the raw materials	Photo 3) NC- 3.61 & 3.6.2: Identification was missing for the semi-finished goods
		
Photo 4) NC- 4.2.2, 4.8.1, 4.8.2, 5.3.1.1 & 5.3.1.4: Raw materials goods were found wall touched condition	Photo 5) NC- 4.2.2, 4.8.1, 4.8.2, 5.3.1.1 & 5.3.1.4: Raw materials were found directly on the floor	Photo 6) NC- 4.2.2, 4.8.1, 4.8.2, 5.3.1.1 & 5.3.1.4: Finished garment cartons were found directly on the floor & wall touched condition
		
Photo 7) NC- 4.2.2, 4.8.1, 4.8.2, 5.3.1.1 & 5.3.1.4: Raw materials goods were found directly on the floor & wall touched condition	Photo 8) NC- 4.2.2, 4.8.1, 4.8.2, 5.3.1.1 & 5.3.1.4: Semi-finished goods were found wall touched condition	Photo 9) NC- 4.7.1: Insufficient lighting was found in the embroidery inspection area

		
Photo 10) NC- 4.7.1: Insufficient lighting was found on the Packing table	**Photo 11) NC- 4.7.1: Insufficient lighting was found in the fabric store area**	**Photo 12) NC- 4.7.1: Insufficient lighting was found in the accessories store area**
		
Photo 13) NC-7.7.4.8: Lots of hangtags were found under the table at finishing section	**Photo 14) NC-7.7.4.8: Few hangtags were found on waste keeping area**	**Photo 15) NC-7.7.4.8: Few labels were found on waste keeping area**
		**Void**
Photo 16) NC-7.7.8.2: Teflon shoe was missing	**Photo 17) NC-7.7.8.2: Pressing bed found dirty**	**Nil**

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Version 06.1 - February 2026

Costco Pre- Audit Questionnaire (PAQ)

Instruction:

1. All suppliers/facility must complete the following sections: 1, 2, 3, 7 and 8
2. All suppliers/facility must complete the following sections if the facility to be audited does Manufacturing: 1,2, 3, 4, 7 and 8
3. All suppliers/facility must complete the following sections if the facility is a packaging/warehouse facility that does Assembly Work on site : 1,,2, 3, 4, 7 and 8
4. All suppliers/facility must complete the following if the site is a cosmetics/personal care item manufacturer: 1,2,3, 4, 6, 7 and 8.
5. All suppliers/facility must complete the following sections if the facility is only a warehouse/distribuition center with no assembly work: 1, 2, 5, 7 and 8
6. All suppliers/facility must complete the mandatroy Water & Chemical Questions Section 9 along with the provided spreadsheet that duplicates the questions in Section 9.

1. Facility Site Overview

Facility Name (as per business license)	Newage Apparels Limited
Facility Address (as per business license)	Holding: 06/66/1, Road-11, Block-L, Ward-06, Nischintopur, Purbo Narashinghapur, Ashulia, Savar, Dhaka – 1341
Facility Phone Number	+8809610639243
URL/Web Address	www.newage-group.com
Name of Contact	Towfiq ullah khan
E-mail address	towfiq@newage-group.com
Year Facility Established	1995
Type of Facility (yes or no)	Manufacturer ? Yes
	Warehouse/DC ?
	Cosmetics/Personal Care Items Facility? No
Number of Buildings at Site / Description	9
Total Production Area M^2	4,90,212 Square feet
Total Warehouse Area M^2	

Does factory provide permission for 3rd party auditor to take photographs in all storage and production areas during Costco audit?* (yes or no) Yes

*Photos are required by Costco

2. Facility Site Personnel

2.1 Key Staff

	Name	Tel	E-mail	Year(s) in Position at Company	Year(s) at Company
General Manager					
Quality/Technical Manager	Sanjoy Bhowmik Khorshed Alam	01730793338, 01629570736	sanjoybhowmik@newage-group.com,		
Production Manager	Nazmul Islam, Masum Billah, Joynal Abedin, Kamal Hosen, Hazrat Ali, Khokon Mia				
R & D Manager	Dildar Mahmud, Nasir Uddin	1730793307			
Health & Safety Officer	S.M Reyad Hasan, Shams Salehin Turas	1730793302	shibly@newage-group.com		
Security Representative/Officer	Depangkar roy	01678687074	depangkar@newage-group.com		
Equipment Maintenance	Eng. Mahfizul Hassan	01714015573	engr.hassan@newage-		
Others (please specify)					

2.2 Personnel / Headcount by Department

Department	Full time	Part time	Sub Total
Production			0
Non-production			0
Office/ Admin staff/ Manager			0
Other			0
		Grand Total:	0

3. Export Markets & Key Clients

Markets	% of Total Business Volume
U.S. / North America	5
E.U.	80
Asia	5
Others	10
Domestic	

Key Clients (past 12 months) N/A

Customers	% Business	Type of Products	Market(s)
Example : ABC	EXP : 25%	Example : PP WOVEN SHOPPING BAGS	Example : EU, US, ASIA
H&M			
KONTOOR			

4. MANUFACTURING FACILITIES (includes Cosmetics/Personal Care Items as well Packaging Facilites that do Assembly Work)- Product Capabilities

4.1 What items the factory produced in past 12 months?

Product Category	Subcontracted Processes	Peak Season	Monthy Quatity in Units
Example: Woven Tops	Example: Embroidery	Example: July- October	Example: 125,000 units monthly
Shirt			
Blouse			

4.2 What are the current items being produced?

Product Category	Material	Client	Ship date	Monthly Production (units)
Example. WOVEN TOPS	Example : 100% Cotton	Example : ABC	Example : 9/10/2020	Example : 300000
Shirt				
Blouse				
Hoodie				

4.3.Processes - Machinery

Processes	Machinery	Units	
Single Needle Lock Stc	Single Needle Lock Stc	2322	
Overlock	Overlock	998	
Button stc	Button stc	202	
Button Hole	Button Hole	120	
Kansai	Kansai	43	
Flat Lock	Flat Lock	202	
Feed of the Arm	Feed of the Arm	31	

4.4 List of Process Being Subcontracted

Name of Subcontractor	Proccess	Subcontractor Address
N/A	Example: Embroidery	Example: 1234 Main Street, New York, NY, 12345
N/A		
N/A		

4.5 List of All Main Materials used in past 12 months

Material Name	Imported (Y/N)	Country of Origin
Example : 100% PP	Exp : Y	Example : INDIA
Fabric	2025/2026	China
Fabric	2025/2026	Bangladesh
Label/ Button	2025/2026	China/ Bangladesh
Thread	2025/2026	Bangladesh

5. Warehouse/Packaging Facilities with NO Assembly Work (only)

Is the facility solely responsible for packaging & shipping?	Yes
What products does the warehouse/packagining facility handle?	Yes
Does the facility do any assembly work of the product?	Yes
Which companies does the company receive product from to package & ship for Costco?	
Does the facility do any cross docking function? If so please explain.	
Does the company subcontract any work?	No

Name of Subcontractor	Proccess	Subcontractor Address
Example: ABC Embroidery	Example: Embroidery	Example: 1234 Main Street, New York, NY, 12345

6. Cosmetics/Personal Care Facility (only)

Does the facility create formulations for the product	No
Do any of the products have therapeutic claim?	No
Is the product shipped from the facilty directly to the client or is it sent to another loacation for filling and packaging?	
Please identify the name/address of the location that is used for filling or packaging if other than site being audited.	
Are therapeutic claims made for the product that the facilty handles/manufactures?	

7. Quality Control Management

Are QA/QC inspectors independent of production?	Yes
Who does the QC/QA Manager/Supervisor report to?	Managing Director
How many QA/QC in total?	184

8. Management Systems and Accreditation

(please attach copies of each)

Accreditation		Certification number	YES/NO	Certifying Body	Date	Expiry
ISO 9001	ISO 9001		No			
ISO 14001	ISO 14001		No			
BRC Standard - Consumer Products	BRC Standard - Consumer Products					
Other -	Other -					
Other-	Other-					
Other_	Other_					

Is product certification done in terms of selling destination? (e.g., UL for US, CCC for China, CE for Europe…) at the factory?

Product certification name	Certification number	Yes	Certifying Body	Date	Expiry
GOTS			GCL International		10/6/2026
OCS			GCL International		

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Version 06.1 - February 2026

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1. All suppliers/facility must complete the following sections: 1, 2, 3, 7 and 8
2. All suppliers/facility must complete the following sections if the facility to be audited does Manufacturing: 1,2, 3, 4, 7 and 8
3. All suppliers/facility must complete the following sections if the facility is a packaging/warehouse facility that does Assembly Work on site : 1,,2, 3, 4, 7 and 8
4. All suppliers/facility must complete the following if the site is a cosmetics/personal care item manufacturer: 1,2,3, 4, 6, 7 and 8.
5. All suppliers/facility must complete the following sections if the facility is only a warehouse/distribuition center with no assembly work: 1, 2, 5, 7 and 8
6. **All suppliers/facility must complete the mandatroy Water & Chemical Questions Section 9 along with the provided spreadsheet that duplicates the questions in Section 9.**

GRS			GCL International		
RCS			GCL International		

(please attach copies of each)

9. Water and Chemicals

Water:

How does the factory measure water use? Mark all that apply	Installed Internal Meters
Is water used during manufacturing processes treated before being discharged?	Yes
Do you take measurements of the quality of the water before being discharged?	Yes
What is the receiving water body for discharged water? (where does wastewater or any discharged water go?) Mark all that apply	
Do you have a water efficiency goal in place?	

Chemicals:

Does the factory have a documented procedure for chemical waste disposal, aligned with local environmental regulations?	Yes
Do you measure chemical discharge in water and waste in the factory?	Yes
Do you belong to or use any of the following industry groups to help manage your chemical use? Mark all that apply	Higg Index